

**SANBORN REGIONAL SCHOOL BOARD
POLICY COMMITTEE MEETING**

MINUTES

May 18, 2022

In attendance: Heather Ingham, Moira Bashaw, Jim Baker, Business Administrator Matt Angell and Athletic Director Bob Dawson.

Mr. Angell asked for a nomination for a chairperson. Mr. Baker made a Motion to nominate Ms. Ingham as Chairperson, seconded by Ms. Bashaw. Ms. Ingham accepted the Chairperson position.

Vote: All in Favor

Ms. Ingham reported there is one policy to discuss; Policy [EEAJ-Operation of Vehicles for Transportation by Staff](#), adding that that Mr. Dawson will be joining the meeting to discuss this policy.

Mr. Angell said Primex has approved and insured this endeavor and there will be a training videos the drivers will watch and a checklist that verifies the drivers all meet requirements. The majority of the usage will be Athletics, but Special Education will also use the vans. Mr. Dawson will be the key holder of the vans and if someone needs it, they will reach out to him.

Mr. Baker asked about the monitoring of drivers and a process for using the vehicles. Mr. Angell said there will be an approved list of drivers and a vetting process to insure the Primex requirements.

Ms. Ingham asked about the costs saving of driving ourselves versus renting buses. Mr. Angell said the cost savings would be marginal, but the likelihood of getting buses will be removed, as that was the big problem. Mr. Dawson added that in one season he spent \$10K on coach buses. Certain days were tough (like early release days) when multiple teams have games or matches. This will be a huge help for all smaller team transport as well. Mr. Dawson hopes teachers and Paraprofessional can help in becoming drivers.

Mr. Baker made a Motion to approve the policy, seconded by Ms. Bashaw. Ms. Ingham moved to bring the policy to the School Board for a 1st Read. Mr. Angell said he believes they want to approve it tonight for a final version.

Mr. Baker amended his previous Motion to approve Policy EEAJ for a 1st and 2nd Read at the School Board, seconded by Ms. Bashaw. Vote: All in Favor.

The next meeting is June 1, 2022, at 5:20 PM

Meeting adjourned at 5:20 PM

Recorder: Phyllis Kennedy